Attendees:

John Seay, Ruthann Dobek, Ruth Seidman, Elenore Parker, Matt Weiss, David Trevvett, Melissa Trevvett, Yolanda Rodriguez, Susan Granoff.

1. Note Taker Matt Weiss

2. Discussion of goals, roles and responsibilities short and long-term - BrooklineCAN

- a. Updating stationary, letters, committee lists, etc. John Seay displayed new letterhead with "Founder Frank Caro".
- b. Planning for a winter "retreat" meeting Katherine Burnes will set up 2 separate 2-hour January thinking sessions with 12-15 participants.
 - i. Ruthann Dobek Coordinate with Katherine and invite Carol Seibert and prepare tentative list of participants.
 - ii. Committee members to suggest/invite participants.
 - iii. Committees bring ideas to the sessions.
 - iv. Participants suggest other interested in becoming active.
- c. Candidate's afternoon People needed to take responsibility for at least three aspects of Candidate Night; talking with candidates, creating the flyer, distribution of publicity.
 - i. Select Board members up for reelection should they choose to run are Nancy Heller and Bernard Greene.
 - ii. Town Meeting Moderator is up for election.
 - iii. Town Clerk up for election unless changed to a department head under the Town Administrator.
 - iv. Early to mid-April is tentative planned date.
 - v. Ruthann Investigate dates and plans for Town.
 - vi. Elenore Volunteered to take part in planning committee.
 - vii. Susan Granoff Suggested role of contact to candidates.
- d. Age-Friendly Cities and Towns initiative Ruth, Yolanda Rodriguez, Matt Weiss, John and Ruthann will plan next Age Friendly Cities Committee meeting.
- e. "Living with COVID-19" survey Decided to end "Living with COVID-19" survey and Alberta Lipson and Maria Foster will put together the results.
- 3. Review of "Building a Better Brookline" October 18th program (Ruth & Elenore)
 - a. Ruth Follow Warrant Article 34 with respect to the Brookline Town Housing Plan at the Town Meeting

- b. Building a Better Brookline wants to work with BrooklineCAN and others in an envisioning exercise and Ruth will keep the Steering Committee informed.
- c. Steering Committee expressed interest in participating.

4. Treasurers report (John Seay)

a. John reported a quiet month with no issues

5. Committee reports

- a. Communications
 - i. Newsletter Julie Washburn has provided input for the Senior Center including opening of the Fitness Center on a limited basis. Matt indicated the next AFC-TV show would have Ann Theis of BIG as guest. David has an article on the need for people to spot/report on pedestrian impediments.
 - ii. News releases Elenore reported the 5th Age Friendly Business news release is about Brookline Booksmith.
 - iii. Website John indicated the new Home page which was well-received by the committee.
- b. Livable Community
 - i. Review November 9th meeting Warrant Article 13 was reviewed.
 - ii. LCAC will move forward although missing Frank very much.
 - iii. December 7th meeting Includes presentation by Ruthann.
 - iv. Next steps No report.
 - v. Warrant articles.
- c. Education
 - i. Doing another "Coping with the Holidays During COVID-19".
 - Laura Wetzler "In Concert for the Holiday Season" via Zoom Topic: Hit Makers in Hollywood - Great Songs from the Movies
 - iii. Katharine Esty- Tuesday, January 19 at 2 PM. "How the Elderly Can Continue to Live Fulfilled, Happy Lives Despite the Challenges of Aging and COVID"

6. Next Meeting

- a. December 16, 2020 3pm if okay with Katherine.
- 7. Old & new business